

December 17, 2025

The governing body of the City of Seneca met in regular session December 17, 2025 at 7:30 p.m., in the council room, located at 531 Main Street, Seneca, Kansas. Present were Mayor Joe Mitchell and council members Ray Shinn, Jim Mitchell, Mike Stallbaumer, Kris Enneking, Joe Schmelzle, and Steve Bennett. Also present were City Administrator Steve Brooks, City Attorney Luke Sunderland, Jacee Corby, Dylan Blevins, Brian Rusche, and Michele Spring.

Mike Stallbaumer made a motion to approve the consent agenda. The motion was seconded by Joe Schmelzle. Ray Shinn, Mike Stallbaumer, Joe Schmelzle, Jim Mitchell, and Steve Bennett voted yes. Kris Enneking abstained due to her absence at the December 3, 2025 meeting. Motion carried. Consent agenda items:

1. Approval of minutes of the regular meeting held December 3, 2025.
2. Appropriation Ordinance Number 1508

**Old Business:**

Jim Mitchell made a motion to approve Musco Lighting for the lighting of the new baseball field. Jim also made the request to make sure poles are set properly for future use. The motion was seconded by Kris Enneking. All voted yes. Motion carried.

Joe Schmelzle made a motion to approve not adding bullpens to the new ballfield project with the possibility of re-evaluating in a couple years. The motion was seconded by Kris Enneking. All voted yes. Motion carried.

Joe Schmelzle made a motion to approve Steve Brooks to move forward with the assistance of Luke Sunderland to get a contract started with AHRS for the ballfield project. The motion was seconded by Jim Mitchell. All voted yes. Motion carried.

**New Business:**

City Superintendent Brian Rusche presented a request of updates to the Sidewalk/Curb & Gutter 50/50 program. The requested changes are max reimbursement from the city is to not exceed \$4700 for cost per square foot of 4 inch, 4000 psi concrete at \$10 per square foot; ADA compliant ramp at max \$13.50 per square foot per ramp; max per linear foot of curb and gutter is \$40 per linear foot; sidewalks to be a minimum of 4 inches thick and 5 feet wide at 4,000 psi; and a total budgeted amount for all projects are not to exceed \$23,500. Funds not used in a calendar year may roll into the next year, not to exceed 150% of the budgeted amount for the year. Jim Mitchell made a motion to approve the changes as presented. The motion was seconded by Kris Enneking. All voted yes. Motion carried.

Ray Shinn made a motion to approve the consideration of updating the structure demolition language to \$5000 per physical address rather than per person. The motion was seconded by Steve Bennett. All voted yes. Motion carried.

Ray Shinn made a motion to approve the consideration of Snak Atak's 2026 Cereal Malt Beverage. The motion was seconded by Joe Schmelzle. All voted yes. Motion carried.

City Administrator Steve Brooks announced that he is currently in the process of conducting interviews for the Recreation Director position.

At 7:45 p.m., Jim Mitchell made a motion to go into executive session for 20 minutes until 8:05 p.m. for non-elected personnel to include the governing body, Steve, and Luke with possible action to be taken. The motion was seconded by Mike Stallbaumer. All voted yes. Motion carried.

At 8:05 p.m., Jim Mitchell made a motion to go back into open session. The motion was seconded by Mike Stallbaumer. All voted yes. No action was taken.

At 8:06 p.m., Jim Mitchell made a motion to go into executive session for 10 minutes until 8:16 p.m. for Contractual to include the governing body, Steve, and Luke with possible action to be taken. The motion was seconded by Mike Stallbaumer. All voted yes. Motion carried.

At 8:16 p.m., Jim Mitchell made a motion to go back into executive session. The motion was seconded by Mike Stallbaumer. All voted yes. No action was taken.

At 8:17 p.m., Jim Mitchell made a motion to go into executive session for 15 minutes until 8:32 p.m. for Attorney-Client Privilege to include the governing body, Steve, Luke, and Dylan with no action to be taken. The motion was seconded by Mike Stallbaumer. All voted yes. Motion carried.

At 8:32 p.m., Jim Mitchell made a motion to go back into open session. The motion was seconded by Mike Stallbaumer. All voted yes. Motion carried.

Kris Enneking made a motion to adjourn. The motion was seconded by Jim Mitchell. All voted yes. Motion carried. Meeting adjourned at 8:34 p.m.

Michele Spring  
City Clerk