

December 3, 2025

The governing body of the City of Seneca met in regular session December 3, 2025 at 7:30 p.m., in the council room, located at 531 Main Street, Seneca, Kansas. Present were Mayor Joe Mitchell and council members Ray Shinn, Jim Mitchell, Mike Stallbaumer, and Steve Bennett. Councilmembers Joe Schmelzle and Kris Enneking were absent. Also present were City Administrator Steve Brooks, City Attorney Luke Sunderland, Brian Rusche, and Michele Spring.

Jim Mitchell made a motion to approve the consent agenda. The motion was seconded by Steve Bennett. Jim Mitchell and Steve Bennett voted yes. Mike Stallbaumer and Ray Shinn abstained due to their absence at the November 19, 2025 meeting. Motion carried. Consent agenda items:

1. Approval of minutes of the regular meeting held November 19, 2025.
2. Appropriation Ordinance Number 1507

Jim Mitchell made a motion to approve Resolution 12032025-1: City Holiday Schedule. The motion was seconded by Ray Shinn. All present voted yes. Motion carried.

Steve Bennett made a motion to approve Resolution 12032025-2: A Resolution to Adopt Bylaws for the Advisory Board to the Seneca Parks and Recreation Department. The motion was seconded by Mike Stallbaumer. All present voted yes. Motion carried.

Old Business:

City Superintendent Brian Rusche presented a review of the lagoon de-sludging. Brian stated that AMS achieved their goal of leaving about 6 inches of sludge. After the first of the year Brian and Steve will meet with AMS to consider a maintenance program for the future.

New Business:

City Superintendent Brian Rusche presented a request to purchase a 2013 International 7300 Dump Truck with 29,000 miles. The truck does not come with a blade or spreader, however, it does have a snowplow bracket and hydraulics to operate snowplow and a salt/sand spreader. This truck is being sold by an individual for \$29,900 but originally came from Mission Township in Shawnee County. Brian received a quote for a new Kenworth T-440 with plow and spreader for a cost of \$250,000. Ray Shinn made a motion to purchase this truck for \$29,900 from Kenneth Alexander. The motion was seconded by Mike Stallbaumer. All present voted yes. Motion carried.

Ray Shinn made a motion to approve the consideration of the 2026 Cereal Malt Beverage Licenses. The motion was seconded by Jim Mitchell. All present voted yes. Motion carried. On the CMB list: Ray's Apple Market; Silver Creek Capital; Dollar General Store 10999; Casey's General Store #3575; 36 Alley's; and Freddy's Pizza Parlor.

City Administrator Steve Brooks announced that budget performance and fund balances are where he expected them to be for the year.

Ray Shinn announced that sales tax received at the end of November was \$107,261.04.

At 7:42 p.m., Jim Mitchell made a motion to go into executive session for 5 minutes until 7:47 p.m. for attorney-client privilege to include the governing body, Steve, and Luke with no possible action to be taken. The motion was seconded by Mike Stallbaumer. All voted yes. Motion carried.

At 7:48 p.m., Jim Mitchell made a motion to go back into open session. The motion was seconded by Mike Stallbaumer. All voted yes. No action taken.

Mike Stallbaumer made a motion to adjourn. The motion was seconded by Jim Mitchell. All voted yes. Motion carried. Meeting adjourned at 7:49 p.m.

Michele Spring
City Clerk