

August 6, 2025

The governing body of the City of Seneca met in regular session July 16, 2025 at 7:30 p.m., in the council room, located at 531 Main Street, Seneca, Kansas. Present were Mayor Joe Mitchell and council members Joe Schmelzle, Ray Shinn, Steve Bennett, Kris Enneking, Jim Mitchell, and Mike Stallbaumer. Also present were City Administrator Steve Brooks, City Attorney Luke Sunderland, Preston Hodges, Pete Schumacher, Brian Rusche, Jordan Weaver, Dylan Blevins, Kylee Bergstrom, Tracy Rusche, Heidi Wolfgang, and Michele Spring.

Kris Enneking made a motion to approve the minutes of the regular meeting held July 16, 2025. The motion was seconded by Mike Stallbaumer. Kris Enneking, Ray Shinn, Steve Bennett, Mike Stallbaumer, and Joe Schmelzle voted yes. Jim Mitchell abstained due to his absence at the meeting. Motion carried.

Kris Enneking made a motion to approve the minutes of the special meeting held on July 24, 2025. The motion was seconded by Mike Stallbaumer. All voted yes. Motion carried.

Jim Mitchell made a motion to approve Appropriation Ordinance Number 1499. The motion was seconded by Steve Bennett. All voted yes. Motion carried.

Jim Mitchell made a motion to approve Ordinance No. 1456: An Ordinance Regulating Traffic within the Corporate Limits of the City of Seneca, KS; Incorporating by Reference the "Standard Traffic Ordinance for Kansas Cities, Edition of 2025", providing Certain Penalties and Repealing Ordinance No 1444. The motion was seconded by Mike Stallbaumer. All voted yes. Motion carried.

Mike Stallbaumer made a motion to approve Ordinance No. 1457: An Ordinance Regulating Public Offenses within the Corporate Limits of the City of Seneca, KS; Incorporating by Reference the "Uniform Public Offense Code for Kansas Cities, Edition of 2025." The motion was seconded by Kris Enneking. All voted yes. Motion carried.

Jim Mitchell made a motion to approve Resolution 08062025: A Resolution to Grant an Exception in Accordance with Seneca City Code Section 5.20.161 to permit the Sale, Possession, and Consumption of Cereal Malt Beverage during an Event to be held on City-Owned Property. The motion was seconded by Steve Bennett. All voted yes. Motion carried.

Preston Hodges and Pete Schumacher with Core and Main presented an option of upgrading our current AMR metering to AMI (Smart) metering. Benefits included real time metering.

Ray Shinn made a motion to approve the consideration of street closure submitted by St. Peter and Paul Church, St. Ann's Altar Society's for their annual church picnic Sunday, August 31<sup>st</sup> closing 5th Street from Pioneer to Elk and Elk Street from 4th to 5th on Saturday, August 30th at 7 a.m. to Monday, September 1st at 9 a.m. The motion was seconded by Joe Schmelzle. All voted yes. Motion carried.

Steve Bennett made a motion to approve the consideration of a request for street closure submitted by SPPS PTO, closing Elk Street between 4th-5th Street and Amador Street between 4th-5th Street from 12:00 P.M. October 4, 2025 through 2:00 P.M. on October 5, 2025 during Smoke Off Competition. The motion was seconded by Ray Shinn. All voted yes. Motion carried.

Joe Schmelzle made a motion to approve the consideration of a request for street closure submitted by Seneca Area Chamber & Downtown Impact to close Main Street from 5th-6th Street on October 11, 2025, 8 a.m. to 7:30 p.m. during Oktoberfest. The motion was seconded by Ray Shinn. All voted yes. Motion carried.

Joe Schmelzle made a motion to approve the consideration of request of Special Event CMB submitted by Seneca Area Chamber & Downtown Impact during Oktoberfest, Saturday, October 11, 2025. The motion was seconded by Ray Shinn. All voted yes. Motion carried.

Jim Mitchell made a motion to approve the consideration of request for approval of food trucks on Main Street submitted by Seneca Area Chamber & Downtown Impact during Oktoberfest on Saturday, October 11, 2025. The motion was seconded by Joe Schmelzle. All voted yes. Motion carried.

Steve Bennett made a motion to approve the consideration of Travel & Tourism request totaling \$8625.00. The motion was seconded by Mike Stallbaumer. Jim Mitchell, Mike Stallbaumer, Steve Bennett, Ray Shinn, and Joe Schmelzle voted yes. Kris Enneking abstained. Motion carried.

Brian Rusche presented on behalf of Phil Boeding about wanting permission to put curb and gutter along property he owns at South 7<sup>th</sup> Street and Merton Street at his expense. Mayor Mitchell advised that we get an engineer involved. Ray Shinn made a motion to table the decision of allowance of curb and gutter at South 7<sup>th</sup> Street and Merton Street. The motion was seconded by Mike Stallbaumer. All voted yes. Motion carried.

Joe Schmelzle made a motion to approve the consideration of employee hire of Jacob Canerdy as Journeyman Lineman at rate of \$30.00 per hour to start Monday, August 11, 2025. The motion was seconded by Mike Stallbaumer. All voted yes.

Jim Mitchell made a motion to approve the consideration of the appointment of Kris Enneking as Council President. The motion was seconded by Joe Schmelzle. Jim Mitchell, Mike Stallbaumer, Steve Bennett, Ray Shinn, and Joe Schmelzle voted yes. Kris Enneking abstained. Motion carried.

City Administrator Steve Brooks announced the availability of the 2025 Integrated Resource Plan as required by the Western Power Administration (WAPA) is now available. The period for public comment will commence immediately and conclude on August 20, 2025, at which time the council will consider a resolution to adopt the plan and submit it to WAPA.

Copies of the 2026 Budget were presented to the council, City Administrator Steve Brooks announced that if anyone has any concerns with the budget to let him know before next Friday as it will be sent to the paper to be published on that day.

Ray Shinn announced the amount of sales tax received in July was \$125,689.81.

At 8:30 p.m., Jim Mitchell made a motion to go into executive session for 10 minutes until 8:40 p.m. for Attorney-Client Privilege to include the governing body, Luke Sunderland, Steve Brooks, Tracy Rusche, and Michele Spring on call with no action to be taken. The motion was seconded by Mike Stallbaumer. All voted yes. Motion carried.

At 8:40 p.m., Jim Mitchell made a motion to extend executive session for 10 minutes until 8:50 p.m. for Attorney-Client Privilege. The motion was seconded by Mike Stallbaumer. All voted yes. Motion carried.

At 8:50 p.m., Joe Schmelzle made a motion to go back into open session. The motion was seconded by Mike Stallbaumer. All voted yes. Motion carried. No action was taken.

At 8:50 p.m., Jim Mitchell made a motion to go into executive session for 10 minutes until 9:00 p.m. for Contractual to include the governing body, Luke Sunderland, Steve Brooks, Jordan Weaver, and Brian Rusche with no action to be taken. The motion was seconded by Mike Stallbaumer. All voted yes. Motion carried.

At 9:00 p.m., Jim Mitchell made a motion to extend executive session for 10 minutes until 9:10 p.m. for Contractual. The motion was seconded by Mike Stallbaumer. All voted yes. Motion carried.

At 9:10 p.m., Jim Mitchell made a motion to go back into open session. The motion seconded by Mike Stallbaumer. All voted yes. Motion carried. No action was taken.

At 9:10 p.m., Jim Mitchell made a motion to go into executive session for 10 minutes until 9:20 p.m. for Contractual to include the governing body, Luke Sunderland, Steve Brooks, and Dylan Blevins with no action to be taken. The motion was seconded by Mike Stallbaumer. All voted yes. Motion carried.

At 9:20 p.m., Jim Mitchell made a motion to go back into open session. The motion was seconded by Mike Stallbaumer. All voted yes. Motion carried.

At 9:21 p.m., Jim Mitchell made a motion to into executive session for 10 minutes until 9:31 p.m. for Contractual to include the governing body, Luke Sunderland, and Steve Brooks with no action to be taken. The motion was seconded by Mike Stallbaumer. All voted yes. Motion carried.

At 9:31 p.m., Jim Mitchell made a motion to go back into open session. The motion was seconded by Mike Stallbaumer. All voted yes. Motion carried.

Kris Enneking made a motion to adjourn. The motion was seconded by Mike Stallbaumer. All voted yes. Motion carried. Meeting adjourned at 9:33 p.m.

Michele Spring  
City Clerk