

May 7, 2025

The governing body of the City of Seneca met in regular session May 7, 2025 at 7:30 p.m., in the council room, located at 531 Main Street, Seneca, Kansas. Present were Mayor Joe Mitchell and council members Joe Schmelzle, Ray Shinn, Steve Bennett, and Mike Stallbaumer. Councilmember Kris Enneking and Jim Mitchell were absent. Also present were City Administrator Steve Brooks, Jim Reitz, Kylee Bergstrom, Kirt Henry, Tracy Rusche, Heidi Wolfgang, and Michele Spring.

Steve Bennett made a motion to approve the minutes of the regular meeting held April 17, 2025. The motion was seconded by Joe Schmelzle. All present voted yes. Motion carried.

Joe Schmelzle made a motion to approve Appropriation Ordinance Number 1493. The motion was seconded by Steve Bennett. All present voted yes. Motion carried.

Mike Stallbaumer made a motion to approve Resolution No. 05072025-01: Authorizing the preparation of financial statements and disbursements as adjusted to show compliance with cash basis and budget laws of this state. This is the GAAP waiver we sign annually. The motion was seconded by Ray Shinn. All present voted yes. Motion carried.

Ray Shinn made a motion to approve Resolution No. 05072025-02: Pony Express Historic Byway. The motion was seconded by Steve Bennett. All present voted yes. Motion carried. Kylee Bergstrom has been working on this for 2.5 years and needed the council approval of this resolution to continue.

Ray Shinn made a motion to approve the consideration of resignation of Jim Reitz from the Planning Commission/BZA. The motion was seconded by Joe Schmelzle. All present voted yes. Motion carried. The Mayor and City Council thanked Jim Reitz for his time served on the Seneca Planning Commission/BZA.

Ray Shinn made a motion to approve a request of fireworks to be displayed July 12, 2025 by American Legion Riders Chapter 21 as part of Smok'N Hawgs BBQ and Bike Show. The motion was seconded by Steve Bennett. All present voted yes. Motion carried.

Mike Stallbaumer made a motion to approve the consideration of a request from the American Legion Riders Chapter 21 of Street Closure of Pioneer Street from 10th to 11th Street; 10th from Pioneer Street to Elk Street; and Elk Street from 10th to 11th Street from 12:00 p.m. on July 11th until 10 p.m. on July 12th. The motion was seconded by Ray Shinn. All present voted yes. Motion carried.

Ray Shinn made a motion to approve the consideration of a request for Special Event CMB License for American Legion Riders Chapter 21 on July 12, 2025 from 10:00 a.m. to 10:00 p.m. during Smok'N Hawgs BBQ and Bike Show. The motion was seconded by Mike Stallbaumer. All present voted yes. Motion carried.

Ray Shinn made a motion to approve the consideration of request of Cereal Malt Beverage from Leonard's Deli. The motion was seconded by Joe Schmelzle. All present voted yes. Motion carried.

Discussion was had over the funding request of \$4000 from United 4 Youth for this year. This was an increase over the \$2500 annual request of previous years. Mayor Mitchell recommended funding

United 4 Youth \$2500 like years past. Ray Shinn made a motion to approve funding in the amount of \$3000 for this year. The motion was seconded by Steve Bennett. All present voted yes. Motion carried.

Ray Shinn made a motion to approve the consideration of approval of sale of Lot 3 for \$44,000 to Jacobus Richards with contingency of receiving earnest money back if conditional use permit is not approved by Planning Commission/BZA. The motion was seconded by Steve Bennett. All present voted yes. Motion carried.

Mike Stallbaumer made a motion to approve the resignation of Patrick Lintner as Journeyman Lineman effective May 2, 2025. The motion was seconded by Steve Bennett. All present voted yes. Motion carried.

Joe Schmelzle made a motion to approve the consideration of reappointment of Commissioner Ron Johnson on the Seneca Housing Authority Board. Ron's term expired but he has expressed desire to continue to serve this board for another four-year term. The term will expire April 1, 2029. The motion was seconded by Ray Shinn. All present voted yes. Motion carried.

Ray Shinn announced that sales tax received in April was in amount of \$87,702.45.

City Administrator Steve Brooks announced that he is looking into possibly updating the National Electric Code and Fire Code that the city follows. The city is currently following the 1976 Fire Codes and 2008 Electric Codes.

City Administrator Steve Brooks announced that he recently attended the KMU Annual Meeting and has provided the information he received in the council packets.

At 8:05 p.m., Joe Schmelzle made a motion to go into executive session for 20 minutes until 8:25 p.m. for Non-Elected Personnel to include the governing body, Tracy Rusche, Michele Spring, and Steve Brooks with no action to be taken. The motion was seconded by Mike Stallbaumer. All voted yes. Motion carried.

At 8:25 p.m., Joe Schmelzle made a motion to go back into open session. The motion was seconded by Ray Shinn. All present voted yes. Motion carried.

At 8:25 p.m., Joe Schmelzle made a motion to extend executive session for 10 minutes until 8:35 p.m. for Non-Elected Personnel to include the governing body, Tracy Rusche, Michele Spring, and Steve Brooks with no action to be taken. The motion was seconded by Ray Shinn. All present voted yes. Motion carried.

At 8:35 p.m., Joe Schmelzle made a motion to go back into open session. The motion was seconded by Mike Stallbaumer. All present voted yes. Motion carried.

At 8:35 p.m., Joe Schmelzle made a motion to extend executive session for 10 minutes until 8:45 p.m. for Non-Elected Personnel to include the governing body, Tracy Rusche, Michele Spring, and Steve Brooks with no action to be taken. The motion was seconded by Mike Stallbaumer. All voted yes. Motion carried.

At 8:45 p.m., Joe Schmelzle made a motion to go back into open session. The motion was seconded by Mike Stallbaumer. All present voted yes. Motion carried. No action was taken.

At 8:46 p.m., Joe Schmelzle made a motion to go into executive session for 14 minutes until 9:00 p.m. to for Contractual to include the governing body and Steve Brooks. The motion was seconded by Mike Stallbaumer. All present voted yes. Motion carried.

At 9:00 p.m., Joe Schmelzle made a motion to go back into open session. The motion was seconded by Mike Stalbaumer. All present voted yes. Motion carried. No action was taken.

Joe Schmelzle made a motion to adjourn. The motion was seconded by Steve Bennett. All voted yes. Motion carried. Meeting adjourned at 9:01 p.m.

Michele Spring
City Clerk