

March 5, 2025

The governing body of the City of Seneca met in regular session March 5, 2025 at 7:30 p.m., in the council room, located at 531 Main Street, Seneca, Kansas. Present were Mayor Joe Mitchell and council members Joe Schmelzle, Ray Shinn, Kris Enneking, and Jim Mitchell. Councilmember Mike Stallbaumer arrived at 7:38 p.m. Councilmember Steve Bennett was absent. Also present were City Administrator Steve Brooks, Assistant City Attorney Luke Sunderland, Jordan Weaver, Andrea Beyer, Brian Rusche, Alan & Beth Niehues, Pam Kramer, Jeff Kidd, Teresa Holthaus, Brooke Stallbaumer, Brock Corby, Tony Altenhofen, Travis Stallbaumer, Cheryl Holthaus, Chad Jones, and Michele Spring.

Kris Enneking made a motion to approve the minutes of the regular meeting held February 19, 2025. The motion was seconded by Joe Schmelzle. Jim Mitchell, Joe Schmelzle, and Kris Enneking. Ray Shinn abstained due to his absence at the February 19, 2025 meeting. Motion carried.

Beth Niehues spoke in public comment asking the council to reconsider the location of the substation/generation project and her concerns with the project.

Cheryl Holthaus spoke in public comment on her concerns with the substation/generation project.

Joe Schmelzle made a motion to approve Appropriation Ordinance Number 1489. The motion was seconded by Kris Enneking. All voted yes. Motion carried.

Kris Enneking made a motion to approve Ordinance No. 1453: An Ordinance Amending Ordinance #1371 and Amending the Seneca Zoning Ordinance of the City of Seneca, Kansas, as recommended by the Seneca Planning Commission regarding food trucks in the City. The Planning Commission recommended amendments after the March 4th meeting which have been changed. The motion was seconded by Ray Shinn. All voted yes. Motion carried.

Ray Shinn made a motion to approve Ordinance No. 1454: An Ordinance Amending in Part Portions of the Current Code of the City of Seneca, Kansas, Regulating Mobile Food Units Operated within the City of Seneca, Kansas; and, Repealing any Conflicting Ordinances or Resolutions. The motion was seconded by Kris Enneking. All voted yes. Motion carried.

Jim Mitchell made a motion to approve Ordinance No. 1455: An Ordinance Changing the Zoning Classification of Certain Real Property in the City of Seneca, Kansas. This is for the rezone of Block 91, Lots 1-14 (Jaycee Field), from R-1 to I-2. The motion was seconded by Kris Enneking. All voted yes. Motion carried.

Jim Mitchell made a motion to approve Resolution No. 03052025: Adopting the Kansas Homeland Security Region K Hazard Mitigation Plan. This is necessary for the city to be able to receive any sort of disaster funding through FEMA. The motion was seconded by Ray Shinn. All voted yes. Motion carried.

Jordan Weaver presented his recommendation of the hire of Brooke Stallbaumer as Seneca Aquatic Center Pool Manager for the 2025 Summer. Kris Enneking made a motion to hire Brooke Stallbaumer as Seneca Aquatic Center Pool Manager for the 2025 Summer at the rate of \$17.50 per hour. The motion was seconded by Joe Schmelzle. All voted yes. Motion carried.

Brooke Stallbaumer presented her recommendation of Seneca Aquatic Center Lifeguards for the 2025 Summer. Ray Shinn made a motion to approve the 2025 Seneca Aquatic Center Lifeguards as presented. The motion was seconded by Kris Enneking. All voted yes. Motion carried.

Jim Mitchell made a motion to approve the consideration from Seneca Area Chamber/SDI of Street Closure Request of 5th Street from Main to north of the alley for Second Saturday Live Music on May 10, June 14, and September 13, 2025 from 4:00 p.m. to 9:00 p.m. The motion was seconded by Mike Stallbaumer. All voted yes. Motion carried.

Jim Mitchell made a motion to approve the consideration from Seneca Area Chamber and Downtown Impact of request for Mobile Food Vendor Approval at Second Saturday Music on May 10, June 14, and September 13, 2025 from 5:30 p.m. to 9:00 p.m. This will allow Mobile Food Trucks to be set up on Main Street during these dates and times. The motion was seconded by Ray Shinn. Jim Mitchell, Ray Shinn, Kris Enneking, and Joe Schmelzle voted yes. Mike Stallbaumer voted no. Motion carried.

Jeff Kidd with SBS Insurance presented the new rates for insurance to be effective 4/1/25 through 4/1/26. He had got quotes from EMC and Continental Western. Jeff's recommendation was to go with the \$193,721 quote from EMC Insurance. Continental Western's quote was \$193,657. No action was taken to allow the council time to consider their options. Action will be taken at the March 19, 2025 meeting.

Brian Rusche presented his request for building door maintenance. Brian sent off for request for quotes from two businesses, but only received back one quote. The cost for repairs are:

Fire Station/EMS Building	\$ 3,250
Old Fire Station attached to City Hall	\$13,520
Spare Set of Torsion Spring	\$ 1,450
Walk in Door at City Hall	\$ 1,125
TOTAL:	\$19,345

Joe Schmelzle made a motion to approve the building door maintenance request in amount of \$19,345. The motion was seconded by Ray Shinn. All voted yes. Motion carried.

Jim Mitchell made a motion to approve the updated electric rate structure as presented with a plan to at a later date revisit light commercial rates with a possible rate study. The motion was seconded by Joe Schmelzle. All voted yes. Motion carried.

Travis Stallbaumer, Tony Altenhofen, and Brock Corby presented Spring Creek Golf Course Annual Report.

City Administrator Steve Brooks presented an update on the GIS Mapping Update. Work is planned to start around March 10, 2025 and at latest March 17, 2025. He noted that many trucks would be around town while this work is being done.

Ray Shinn announced that the sales tax received in February was \$125,840.87.

At 8:42 p.m., Jim Mitchell made a motion to go into executive session for 10 minutes until 8:52 p.m. for Attorney-Client Privilege to include the governing body, Luke Sunderland, and Steve Brooks with no action to be taken. The motion was seconded by Mike Stallbaumer. All voted yes. Motion carried.

At 8:52 p.m., Jim Mitchell made a motion to go back into open session. The motion was seconded by Mike Stallbaumer. All voted yes. Motion carried. No action was taken.

Kris Enneking made a motion to adjourn. The motion was seconded by Jim Mitchell. All voted yes. Motion carried. Meeting adjourned at 8:53 p.m.

Michele Spring
City Clerk