

May 1, 2024

The governing body of the City of Seneca met in regular session May 1, 2024 at 7:30 p.m., in the council room, located at 531 Main Street, Seneca, Kansas. Present were Mayor Joe Mitchell and council members Joe Schmelzle, Steve Bennett, Kris Enneking, Jim Mitchell, and Ray Shinn. Mike Stallbaumer was absent. Also present were City Administrator Steve Brooks, Kirt Henry, Kylee Bergstrom, Brooke Stallbaumer, Robert Wolfgang, Matt Diehl, and Michele Spring.

Kris Enneking made a motion to approve the minutes of the regular meeting held April 17, 2024. The motion was seconded by Ray Shinn. All voted yes. Motion carried.

Kris Enneking made a motion to approve Appropriation Ordinance Number 1469. The motion was seconded by Joe Schmelzle. All voted yes. Motion carried.

Ray Shinn made a motion to approve Resolution No. 05012024 Authorizing the preparation of financial statements and disbursements as adjusted to show compliance with cash basis and budget laws of this state. The motion was seconded by Kris Enneking. All voted yes. Motion carried.

Ray Shinn made a motion to approve Kirt Henry with the American Legion Riders request to have fireworks on July 13, 2024 with the Smok'N Hawg BBQ Competition. The motion was seconded by Joe Schmelzle. All voted yes. Motion carried.

Jim Mitchell made a motion to approve the American Legion Riders application for a Special Event CMB license to have a beer garden on July 13, 2024 from 10 am – 11 pm, during their annual Smok'N Hawg BBQ Competition. The motion was seconded by Steve Bennett. All voted yes. Motion carried.

Joe Schmelzle made a motion to approve the request from the American Legion Riders to close 10<sup>th</sup> – 11<sup>th</sup> Street on Elk Street; 10<sup>th</sup> – 11<sup>th</sup> Street on Pioneer Street; and Elk Street – Pioneer Street on 10<sup>th</sup> from 12 pm on July 12<sup>th</sup> – 11 pm on July 13, 2024 during their annual Smok'N Hawg BBQ Competition. The motion was seconded by Mike Stallbaumer. All voted yes. Motion carried.

Kris Enneking made a motion to approve the request from the Seneca Area Chamber and Downtown Impact to close half a block of 5<sup>th</sup> Street from Main Street north to the alley during Second Saturdays Live Music: May 11 and August 10, 2024 from 4 pm – 9 pm. The motion was seconded by Jim Mitchell. All voted yes. Motion carried.

Ray Shinn made a motion to approve the request from the Seneca Area Chamber and Downtown Impact to close half a block of 5<sup>th</sup> Street from Main Street north to the alley and Main Street from 5<sup>th</sup> – 6<sup>th</sup> Street during Museum Fest: June 8, 2024 from 8 am – 4 pm. The motion was seconded by Steve Bennett. All voted yes. Motion carried.

Jim Mitchell made a motion to approve request from the Seneca Area Chamber and Downtown Impact to close half a block of 5<sup>th</sup> Street from Main Street north to the alley during Second Saturday Live Music: September 14, 2024 from 2 pm – 9 pm. The motion was seconded by Kris Enneking. All voted yes. Motion carried.

Ray Shinn made a motion to accept Pool Manager Brooke Stallbaumer's request to hire Maggie Koch as a 2024 Seneca Aquatic Center Lifeguard. The motion was seconded by Joe Schmelzle. All voted yes. Motion carried.

City Administrator Steve Brooks gave an update from the committee meeting held on April 29, 2024. The committee discussed a 10-year master plan. Steve commented that he gets a lot of public input that many would like to see a fitness court in Seneca.

City Administrator Steve Brooks announced that the City of Seneca did not receive the grant he applied for to offset cost of a preliminary engineering review. He asked if the council would like to consider the bids for performing PER work for the city in a future council meeting without the help from grant money.

City Administrator Steve Brooks announced that Varney and Associates are working on the 2023 Audit and were here on Tuesday, April 23, 2024 for field work.

Ray Shinn announced the sales tax received in April was in amount of \$98,460.75.

At 7:50 p.m. Jim Mitchell made a motion to go into executive session for 10 minutes until 8:00 p.m. for non-elected personnel to include the governing body, and Steve with no action. The motion was seconded by Mike Stallbaumer. All voted yes. Motion carried.

At 8:00 p.m. Jim Mitchell made a motion to go back into open session. The motion was seconded by Ray Shinn. All voted yes. Motion carried.

Kris Enneking made a motion to adjourn. The motion was seconded by Jim Mitchell. All voted yes. Motion carried. Meeting adjourned at 8:02 p.m.

Michele Spring  
City Clerk