

July 5, 2023

The governing body of the City of Seneca met in regular session July 5, 2023 at 7:30 p.m., in the council room, located at 531 Main Street, Seneca, Kansas. Present were Mayor Joe Mitchell and council members Jim Mitchell, Joe Schmelzle, Ray Shinn, and Mike Stallbaumer. Steve Bennett and Alice Lackey were absent. Also present were Steve Brooks, Assistant City Attorney Luke Sunderland, Robert Wolfgang, Matt Diehl, and Michele Spring.

Jim Mitchell made a motion to approve the minutes of the regular meeting held June 21, 2023. The motion was seconded by Joe Schmelzle. All present voted yes. Motion carried.

Ray Shinn made a motion to approve Appropriation Ordinance Number 1449. The motion was seconded by Jim Mitchell. All present voted yes. Motion carried.

Jim Mitchell made a motion to approve Resolution No. 07052023 to grant an exception in accordance with Seneca City Code 5.20.161 to permit the sale, possession, and consumption of alcoholic beverages during an event to be held on city-owned property. The motion was seconded by Ray Shinn. All present voted yes. Motion carried.

Jim Mitchell made a motion to approve the appointment of Steve Brooks to fill an unexpired term of Director-2 on the Kansas Municipal Energy Agency Board of Directors, term to expire April 30, 2024. The motion was seconded by Ray Shinn. All present voted yes. Motion carried.

Ray Shinn made a motion to approve the amendment to Real Estate Contract between the city and Senior Living Capital Group Development, LLC, extending the closing date to on or before August 30, 2023. The motion was seconded by Joe Schmelzle. All present voted yes. Motion carried.

City Administrator Steve Brooks announced the progress of the 2024 budget. We will notify the county of our intent to exceed the Revenue Neutral Rate. Steve plans to bring the budget in with a mill levy rate comparable to last years 32.576 mills.

City Administrator Steve Brooks asked the councils opinion about re-establishing a position to handle code enforcement. He would like to have a full-time position of Community Development Director. This individual would handle code enforcement, permitting, and zoning. The council advised Steve to get a job description and pay rate figured up and present this at the next council meeting.

City Administrator Steve Brooks asked the councils opinion on purchasing a vehicle to replace the Ford Fusion. The council advised Steve to start looking and bring them more information to a later council meeting.

A progress meeting for the Main Street Project was held on June 30<sup>th</sup>. The plan currently is to have Main Street open for the parade, but there is a contingent plan in place. If Main Street is not able to be open for the parade, the route will start in the usual spot, turn north on 6<sup>th</sup> Street and end at Amador Street. AHRs will need at least 14 working days to be able to open the road.

Ray Shinn announced that the sales tax received in June was in the amount of \$107,034.93.

Mayor Joe Mitchell thanked all the city crew workers for all the hard work and effort that was put in the clean up after all the recent storms.

Joe Schmelzle made a motion to adjourn. The motion was seconded by Jim Mitchell. All voted yes.  
Motion carried. Meeting adjourned at 8:00 p.m.

Michele Spring  
City Clerk