

December 7, 2022

The governing body of the City of Seneca met in regular session December 7, 2022 at 8:00 p.m., in the council room, located at 531 Main Street, Seneca, Kansas. Present were Mayor Joe Mitchell and council members Jim Mitchell, Steve Bennett, Ray Shinn, Joe Schmelzle, Mike Stallbaumer, and Alice Lackey. Also present were Tami Haverkamp, Erik Ganstrom, Luke Sunderland, April Swartz, Matt Diehl, and Robert Wolfgang.

Jim Mitchell made a motion to approve the minutes of the regular meeting held November 16, 2022. The motion was seconded by Alice Lackey. All voted yes. Motion carried.

Joe Schmelzle made a motion to approve Appropriation Ordinance Number 1435. The motion was seconded by Ray Shinn. All voted yes. Motion carried.

Ray Shinn made a motion to approve Resolution No. 12072022 City holidays for 2023. The motion was seconded by Steve Bennett. All present voted yes. Motion carried.

April Swartz with Varney & Associates presented the 2021 audit report. April reported a clean audit and was pleased with everything. Mike Stallbaumer made a motion to approve the 2021 audit report. The motion was seconded by Ray Shinn. All voted yes. Motion carried.

Jim Mitchell made a motion to approve the final plans for the reconstruction of Main Street from 7<sup>th</sup> – 11<sup>th</sup> and authorize the issuance of an invitation to bid, with one change to the final plans which is to make colored and non-colored crosswalks listed as bid alternates so that pricing can be obtained on both items. The motion was seconded by Alice Lackey. All voted yes. Motion carried.

Steve Bennett made a motion to approve 2023 CMB License Applications. There were eight 2023 Cereal Malt Beverage Licenses received – Ray’s Applemarket; Henry’s Deli; Silver Creek Capital; Dollar General Store; Casey’s General Store; 36 Alleys, LLC; Knights of Columbus; Freddy’s Pizza Palace. The motion was seconded by Mike Stallbaumer. All voted yes. Motion carried.

Jim Mitchell made a motion to approve the amendment to real estate contract with Chris and Jennifer Rottinghaus changing the closing date to on or before January 31, 2023. The motion was seconded by Mike Stallbaumer. All voted yes. Motion carried.

Ray Shinn made a motion for 2023 wage increases. This includes a COLA raise of \$0.70 per hour, effective January 1, 2023; a merit range of 1%-4% determined by the supervisor during employee’s annual anniversary date review; and longevity pay to be increase to \$4 per month for every year of service on January 1, 2023 and \$5 per month for every year of service on January 1, 2024. This motion was seconded by Joe Schmelzle. All voted yes. Motion carried.

Steve Bennett made a motion to enter into 5 year contracts with the county for both dispatch service and rental of the EMS building. The city will now pay the county \$6534.73 per month for dispatch support. The county will pay the city \$1470 per month for use of the EMS building. Both contracts begin January 1, 2023. The motion was seconded by Jim Mitchell. All voted yes. Motion carried.

The governing body and Tami discussed the use of Flashvote and decided to let it lay idle for the time being.

Ray Shinn announced the sales tax received in the month of November was \$108,024.93.

At 8:45 p.m., Jim Mitchell made a motion to go into executive session for 15 minutes until 9:00 for attorney client privilege to include Erik Ganstrom, Luke Sunderland, governing body and Tami Haverkamp with no action to be taken. The motion was seconded by Joe Schmelzle. All voted yes. Motion carried.

At 9:00 p.m., Jim Mitchell made a motion to go into executive session for 10 minutes until 9:10 for attorney-client privilege to include Tami Haverkamp, Luke Sunderland, and governing body with no action to be taken. The motion was seconded by Joe Schmelzle. All voted yes. Motion carried.

Alice Lackey made a motion to adjourn. The motion was seconded by Jim Mitchell. All present voted yes. Motion carried. Meeting adjourned at 9:12 p.m.

Michele Spring  
City Clerk