

April 6, 2022

The governing body of the City of Seneca met in regular session April 6, 2022 at 7:30 p.m., in the council room, located at 531 Main Street, Seneca, Kansas. Present were Mayor Joe Mitchell and council members Alice Lackey, Lukas Koch, Mike Stallbaumer, Jim Mitchell, Ray Shinn, and Steve Bennett. Also present were Tami Haverkamp, Brett Olsen, Tom Haug, Travis Emmons, Kirt Henry, Jeff Kidd, Brian Rusche, Matt Diehl, and Robert Wolfgang.

Ray Shinn made a motion to approve the minutes of the special meeting held on March 21, 2022. The motion was seconded by Mike Stallbaumer. All voted yes. Motion carried.

Steve Bennett made a motion to approve Appropriation Ordinance Number 1419. The motion was seconded by Ray Shinn. All voted yes. Motion carried.

Mike Stallbaumer made a motion to accept Resolution No. 04062022 to enter into a lease-purchase agreement with First Heritage Bank for the purchase of a 2021 Spartan Fire Engine. The motion was seconded by Lukas Koch. All voted yes. Motion carried.

Ray Shinn made a motion to approve Ordinance No. 1419 to amend the city code of the City of Seneca, Kansas, by the adoption of Chapter 3.29 Purchasing Policies and Procedures; and, repealing any prior purchasing policies and procedures. The motion was seconded by Mike Stallbaumer. All voted yes. Motion carried.

Jeff Kidd with SBS Insurance was present to present the renewal of property, liability, and work comp insurance policies. Ray Shinn made a motion to approve the renewal of property, liability, and work comp insurance policies at a cost of \$164,080. The motion was seconded by Mike Stallbaumer. All voted yes. Motion carried.

Mike Stallbaumer made a motion to approve the request from the Easter Bunny to close Main Street from 5th to 6th Street during his visit to Seneca on Saturday, April 9, 2022, from 1:00-3:00 p.m. The motion was seconded by Alice Lackey. All voted yes. Motion carried.

Ray Shinn made a motion to approve the request from the American Legion Riders to close Pioneer Street from 10th to 11th and 10th St from Elk to Pioneer during the Smok'n Hawgs BBQ and Bike Show, July 8th and 9th. The motion was seconded by Lukas Koch. All voted yes. Motion carried.

Ray Shinn made a motion to approve the request from the American Legion Riders for a Special Event CMB for July 9th from 10:00 a.m. to 10:00 p.m. The motion was seconded by Steve Bennett. All voted yes. Motion carried.

Seneca Fire Chief Brett Olsen was present to give the Fire Department Annual Report. Chief Ohlsen requested approval to replace Truck 5 at an estimated cost of \$92,125. The council took no action on the request and instructed staff to communicate the request to townships served by the department.

Steve Bennett made a motion to approve the purchase of a Case 621G Loader and attachments for the total cost of \$173,072.00. The motion was seconded by Alice Lackey. All voted yes. Motion carried.

Ray Shinn made a motion to approve Well 9 rehab work from Alexander Pump & Service. Alexander Pump & Service estimates the project at \$26,250 and could start the work soon. The motion was seconded by Steve Bennett. All voted yes. Motion carried.

Steve Bennett made a motion to approve the hiring of 3 summer maintenance employees, instead of 2 because of shortage of regular full-time staff. Summer maintenance employees will be Raef Osterhaus, Cole Hermes, and Levi Kraisinger hired at a rate of \$12 per hour. The motion was seconded by Ray Shinn. All voted yes. Motion carried.

Ray Shinn made a motion to approve an Amendment to Extend the Agency Agreement with Heritage Real Estate for the exclusive right to sell lots located within Fairway Addition No. 2. The motion was seconded by Mike Stallbaumer. All voted yes. Motion carried.

Ray Shinn announced to the council the sales tax received for March 2022 was in the amount of \$94,149.38.

At 9:20 p.m., Jim Mitchell made a motion to go into executive session for five minutes until 9:25 p.m. with the governing body and Tami for a personnel matter with no action to be taken. The motion was seconded by Mike Stallbaumer. All voted yes. Motion carried.

Alice Lackey made a motion to adjourn. The motion was seconded by Jim Mitchell. All voted yes. Motion carried. Meeting adjourned at 9:25 p.m.

Michele Spring
City Clerk